

RESIDENTIAL TENANCY APPLICATION FORM

ADDRESS OF THE PROPERTY YOU ARE APPLYING FOR:

Rent per week: Date Accommodation Required: For how long? Your Full Name: Email address: Mobile Number: Date of Birth: MyBond Tenant ID number: Number to be accommodated – Adults: Children: Ages: Other Applicants: Details of Pets (Type/Breed): Smoker Y/N, Inside/Outside (please circle)Drivers License No.: Car Registration No.:

DOCUMENTATION REQUIRED TO SUPPORT YOUR APPLICATION

- please email clear images of all documents and ID with your signed application form

Please tick that you have provided the following items:

Identification

- Passport Driver Licence Car Registration Photo ID
 Student ID Confirmation of Enrolment COE
- Medicare card and/or private health card Phone or Electricity Bill Rates notice
- Proof of income – Employment Contract, OR pay slips, OR Bank Statement AND Employer contact name and telephone number, OR Centrelink statement, OR if Self-employed – last years' tax statement and Accountants contact details

Personal Information Report – If you are new to Tasmania, you will need to obtain a national Personal Information Report from Equifax. Ph 13 8332. www.equifax.com.au.

if you have lived in Tasmania for the past 3 years this can be obtained from Tasmanian Collection Service.

Security Bond - Please note that if you are approved for the property a security bond, equivalent to four weeks rent, is payable immediately. The bond is to be paid to the Tasmanian Government Rental Deposit Authority at www.cbos.tas.gov.au.

Utilities

You are responsible for connecting the power, gas, telephone and internet at the property.

If the property is separately metered you are responsible for water usage and will be invoiced quarterly.

Tenants possessions are not covered under the Landlords insurance, you must have your own contents insurance.

CURRENT HOME: RENTING OWN/SELLING PROPERTY

Property Address: Rent Per Week:
 Agency/Landlord: Contact Number:
 Reason for leaving Current Address:
 Lease start date: Lease end date: Bond deductions?:

PREVIOUS HOME: RENT/BOARDING OWN/SOLD PROPERTY

Property Address: Rent Per Week:
 Agency/Landlord: Contact Number:
 Reason for leaving:
 Lease start date: Lease end date: Bond deductions?:

PREVIOUS HOME: RENT/BOARDING OWN/SOLD PROPERTY

Property Address: Rent Per Week:
 Agency/Landlord: Contact Number:
 Reason for leaving:
 Lease start date: Lease end date: Bond deductions?:

CURRENT EMPLOYMENT:

Company: Position:
 Contact person: Phone Number:
 Income (net per week): Date employed:

PREVIOUS EMPLOYMENT:

Company: Position:
 Contact person: Phone Number:
 Income (net per week): Date employed:

INCOME: Salary/Wages Scholarship Family Support Pension/Gov't Assistance
 Self Employed Other

Income per fortnight: Source of income:
 Income per fortnight: Source of income:
 Income per fortnight: Source of income:

CHARACTER REFERENCES: (They **must not** be family members)

1. Name: Contact Number:
 How do they know you?:
 How long have they known you?:
 2. Name: Contact Number:
 How do they know you?:
 How long have they known you?:

NEXT OF KIN: (In case of emergency)

Name: Contact Number:
 Address: Relationship to applicant:
 Name: Contact Number:
 Address: Relationship to applicant:

PRIVACY STATEMENT:

To enable proper assessment of this applicant I the applicant do solemnly and sincerely declare that:

1. I am not bankrupt or un-discharged bankrupt
2. The information provided by me is true and correct

To enable compliance with the relevant sections of the Privacy Act:

1. I acknowledge that certain items of information in this application may be given to a credit-reporting agency.
2. I hereby give permission for you to obtain consumer or commercial information permitted by the Act from a credit-reporting agency and to use such information in order to assess this application. This permission remains in force for the duration of our tenancy if the application is approved.
3. I hereby give permission for you to disclose or obtain all relevant information to or from the referees indicated in this application or named in my credit agency report.
4. I acknowledge my details may be provided to the National Tenancy Database for the purpose of current and future property management uses.

Applicants Name:

Applicants Signature: Date:

To reserve a property whilst a lease is being prepared, you will be required to pay a non-refundable deposit of the first period's rent.

Office use Only

References checked.....	Rent Per Week: \$.....	Condition Report completed.....
Applicant recommended to LL.....	Rent Per Calendar Month: \$.....	Inventory Report completed.....
LL Approved	Security Deposit: \$.....	Lease completed.....